Guidence for PhD students using Studentweb 3

Stage 1: Log in to Studentweb

Log in with your 11-digit ID number and PIN-code, or

Log in with your Feide-account.
Stage 2: Start progress report (confirming your education plan)

Accepting rights and obligations as a ph.d.-student

REGULATIONS
PhD students are expected to familiarize themselves with relevant guidelines and regulations at the University of Tromsø (UiT). Most of these may be accessed through the university web pages.

Below you will have to confirm that you are able to locate these provisions; that you know that these provisions apply to you as a PhD student at UiT, and that you have an obligation to familiarize yourself with all provisions relevant to your situation.

The most important guidelines and regulations for you as a PhD student include:

- Regulation for the degree of Philosophiae Doctor (PhD) at the University of Tromsø
- Regulations for examination at the University of Tromsø
- Guidelines for handling of questions regarding research ethics
- Ethical guidelines for supervision
- Rules for using university IT resources (in Norwegian)
- System for quality assurance (in Norwegian)

All relevant provisions may be located by clicking on the >>> read more button which links to the university web pages.

Please note that after 10 minutes of inactivity you will be logged off StudentWeb. If this happens, you will have to log in again and restart a new StudentWeb session.

Please confirm that you have read and accepted.

SPECIFIC REGULATIONS FOR PhD PROGRAMME
In this section you will learn about any guidelines and regulations that apply to your particular PhD program.

The provisions listed below apply to you. You have an obligation to familiarize yourself with their contents.

Regulations for the PhD programme at the Faculty of Health Science

Please confirm that you have read and accepted.

Read the regulations and accept them.

Click Next
### Detailed education plan

#### Your study path

You have chosen: PH-program i helsevitenskap med pliktår

- **2015 SPRING**: 0 sp
- **2015 AUTUMN**: 0 sp
- **2016 SPRING**: 0 sp
- **2016 AUTUMN**: 0 sp
- **2017 SPRING**: 0 sp
- **2017 AUTUMN**: 0 sp
- **2018 SPRING**: 0 sp
- **2018 AUTUMN**: 0 sp
- **2019 SPRING**: 0 sp
- **2019 AUTUMN**: 0 sp
- **2020 SPRING**: 0 sp
- **2020 AUTUMN**: 0 sp
- **2021 SPRING**: 150 sp

#### 2021 SPRING

<table>
<thead>
<tr>
<th>Course</th>
<th>Cr</th>
<th>Information about class and evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>PH-program i helsevitenskap med pliktår</td>
<td>150</td>
<td>Class info: It's not possible to register for class now. Exam registrations:</td>
</tr>
</tbody>
</table>
Study plan – status and overview

This shows all the courses registered in your education plan so far.

Click Next
Study plan – Ph.d.

This gives an overview of your PhD agreement

Click Next
Choose your preferred library

Choose your voting place

Choose whether you accept that UiT can fetch result information from other Norwegian institutions.

Click Finalize
Stage 3: Registering for classes and exams

My studies

Active courses

Course code: Three letters – four digits (BIO-8302)

- Click Search
- Click Add

Then the box Sign up for class appears
Sign up for class

BIO-8302 - Sign up for class

Semester:
Next 2015 (01.06.2015 - 10.06.2015)

Signup period:
01.06.2015 - 10.06.2015

Click Next

Edit exam

BIO-8302 - Edit exam

Time and form:
12 2015 - Two student presentations and an Essay

Language:
English

Parts:
12 2015 - Lectures and seminars
12 2015 - Presentation
12 2015 - Final Exam

Confirmation signing up for classes and exams

BIO-8302

You are signed up for classes in Next 2015.
You are signed up for exam in 12 2015.
A confirmation is being sent to...
Stage 4: Editing after registration for classes and exams

Active courses

Edit

Do alterations
Click save

Withdraw from exam

Click ok