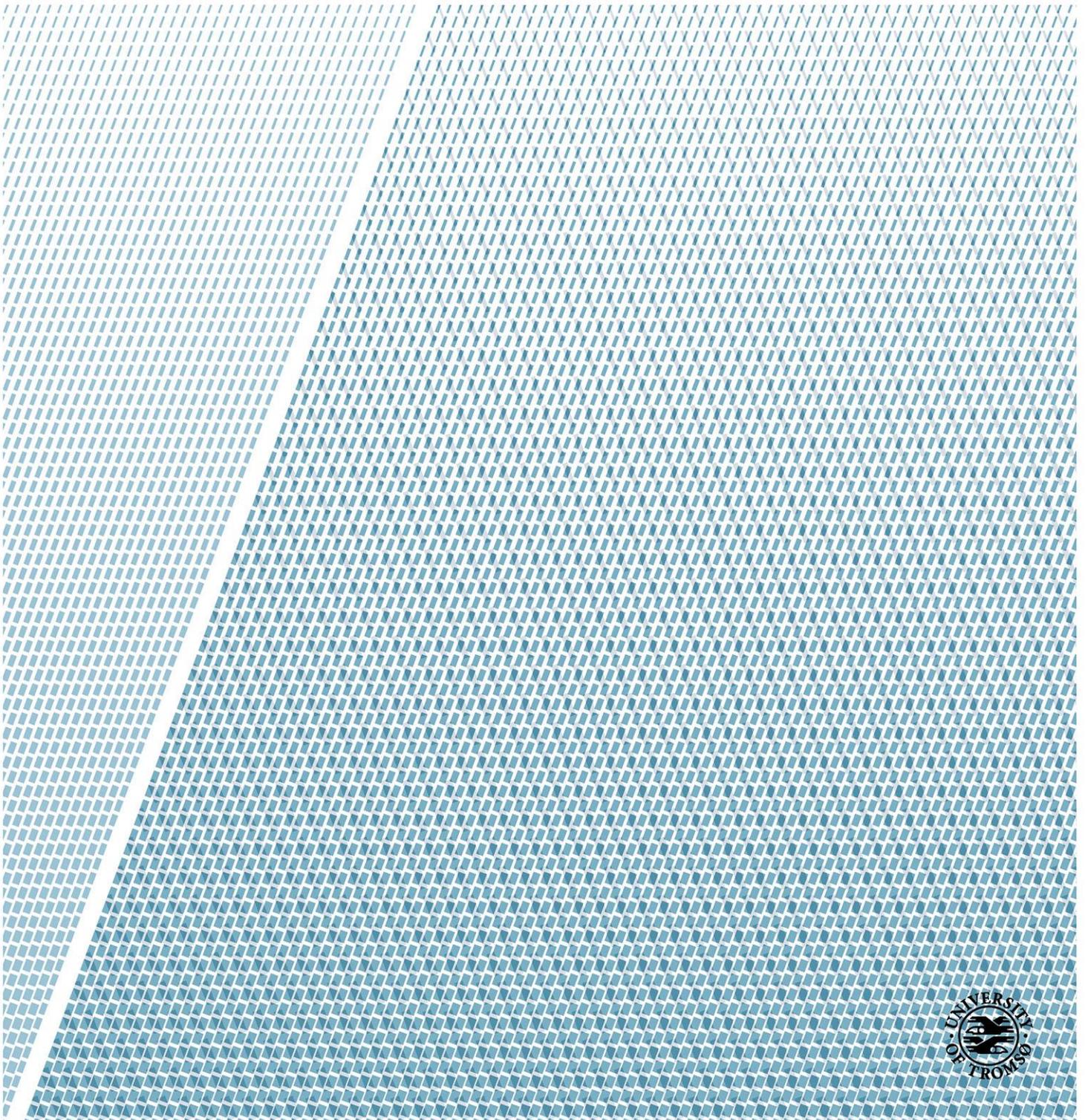


Supplementary Regulations for the Master Programme in Telemedicine and E-health

(Approved 2010)

Faculty of Health Sciences

Department of Clinical Medicine



1. Organization and responsibility

The Faculty of Health Sciences has the administrative responsibility for the Master Programme as well as the professional responsibility for “health” as a subject area. The Faculty of Science and Technology has the professional responsibility for “technology” as a subject area.

2. Admission to the Master Programme

a) The applicant must at all times fulfill the general and the specific requirements stated in the Curriculum and also in the Admission Regulations of the University of Tromsø (See “Regulations for student admission to the University of Tromsø”).

b) Applications for the admission to the 2-year master’s degree programme should be sent within specified deadlines to the Faculty of Health Sciences on the Application Form for Admission of the University of Tromsø (“Regulations for student admission to the University of Tromsø”). Admissions take place only once a year in the autumn semester.

3. Restrictions of Admissions to a master’s programme

a) The institution of higher education may, at the suggestion of the Faculty, determine to set a limit on the number of students that may be admitted to a master’s programme or a course in the programme.

b) Only students who satisfy admission requirements may be admitted.

c) For courses where a limit on student numbers has been set, the students will be ranked according to the applicable regulations (See “Regulations for student admission to the University of Tromsø”).

d) Rejection of admission can be appealed. The complaint and the basis upon which it is made should be sent to the Faculty.

4. Teaching

The teaching is offered in terms of courses, special curricula as well as individual supervision. The Programme is carried out under the supervision of one or more of the Faculty’s academic staff or other appropriately qualified persons.

5. Master’s thesis: 60 course credits

The two faculties involved in the Master’s Programme may recommend research projects to their students. Students may also design their own projects according to their professional interest, experience and background. Research projects need to be evaluated and approved in advance by the Faculty responsible for the field of study. Project evaluation is made in terms of scope and feasibility. Access to necessary experimental equipment, software, data material and finances must be documented on the Contract of Supervision.

a) For the “Health” discipline, students are advised to choose a project in the course of the first semester and at the latest one month before the end of the second semester, i.e. during the month of May.

b) For students who have been admitted to the “technology” discipline, they choose their projects when the theoretical curriculum has almost been completed and at the latest one month before the end of the second semester, i.e. during the month of May.

c) All students are required to fill out a Contract of Supervision and enclose a project description that should be submitted for approval by the Department where the project has been assigned by 1st September/1st February in the semester the project is to begin.

6. Submission of the master’s thesis

a) A project or parts of a project that has already been accepted for a master’s degree at a Norwegian or a foreign university/university college may not be accepted for evaluation even if submitted in revised form.

b) The student must normally have successfully completed the courses/passed the examinations stipulated in the programme description before submission of the master’s thesis.

c) The master’s thesis must be delivered within a stipulated time limit. (See point 5c in the Contract of Supervision.) Approval and submission of the master’s thesis is to be registered by the department responsible.

d) In the event of sickness the submission dates for master’s thesis may be postponed proportionately. This requires an application from the student together with a medical certificate as documentation for the sickness.

e) Other reasons for a postponed submission of the master’s thesis:

If the master’s thesis cannot be delivered within the submission date the student can apply for up to maximum 3 months of additional time when there are compelling reasons.

The responsible department may grant or reject the application. If necessary, the responsible department may convene a conversation between the student, advisor and a representative from the department.

7. Finalization and Evaluation of the Master’s Programme

a) The master’s thesis is graded by means of an alphabetical scale, A-F. The marking scale is used in accordance with the definitions and guidelines that have been developed by the national committees for the academic disciplines involved.

b) Postponed submission on valid grounds has no influence on the evaluation of the project.

c) Grade for each single exam finalized during the Master’s Programme is to be listed on the Certificate of courses.

d) The Faculty is responsible for printing up to ten copies of the master’s thesis free of charge for their students. Among these, five copies are to be retained for censorship, and two copies are to be dispatched to the University Library for lending (See “Regulations for examinations at the University of Tromsø”).

e) Two censors – one internal and one external – are required to evaluate the master’s thesis (See “Regulations for examinations at the University of Tromsø”).

8. Part-time study

A reduced rate of 20% to 50% of the study can be granted upon application. The timescale of the Master’s Programme is extended in proportion to the reduction in rate of study. The rate of study must be stipulated in the individual study plan.

9. Leave of absence

a) Students can take up to one year’s “leave of absence” from the Master’s Programme prior to being assigned their master’s project without being required to give any grounds for the absence. Notification of “leave of absence” must be given within the time-limit for registration on the Master’s Programme. Permission for this kind of leave is given until the end of the semester in which the student gave notification of intention to take such leave or, where relevant, until the end of the following semester.

b) Once the project has been assigned (see point 5c of the Contract of Supervision) “leave of absence” may be granted wherever necessary for the following reasons: Illness (of the students themselves, their spouse, registered partner, common-law spouse or the children of any of these parties), compulsory military service or participating in international defence operations, leave during the pregnancy and child-care in connection with birth or adoption, burdensome duties within student political bodies or equivalent, or other compelling welfare reasons. “Leave” can also be granted where there are good academic grounds.

c) In the event that such leave is taken under the regulations covered in the previous paragraph, the individual study plan and the Contract of Supervision are to be adjusted in proportion to the amount of leave granted.

d) If the “leave of absence” lasts longer than one year the Department may in consultation with the supervisor evaluate whether a new project should be assigned. This is to be applied if the student applies for “leave of absence” after commencement of the master’s thesis.

e) The Department has the right to grant or reject applications for “leave of absence”.

10. Failure of the master’s thesis and re-submission

a) Only if a master’s project has been assigned the grade “F” (fail) can the project be resubmitted in a revised or supplemented form. A new deadline for submission would be granted.

For a 60 credit master’s thesis the re-submission deadline is further 3 months starting from the time the student is made aware of the exam committee’s decision that the thesis is not passed.

b) After a thesis has been failed twice application must be made to the Department in order to approve a new project assignment.

c) A new project can only be assigned once.

11. Non-submission of the master's thesis

If a project is not submitted within the stipulated time limit and any application for postponement has not been granted the candidate will be reported as not being present ("ikke møtt") at the examination. The student must then apply to the Department for assignment of a new project. The assignment of a new project can only occur once.

12. Diplomas

Diplomas for candidates who have obtained a master's degree at the University of Tromsø are awarded without need for application.