

Withdrawal during examination

In case of acute illness and other special circumstances for absence during examination

Candidates who become ill during examination have to hand in a withdrawal form, contact their doctor immediately, and hand in a medical certificate no later than 48 hours after the examination. If it is not possible for the candidate to hand in the certificate within 48 hours of the first exam the certificate concerns, the candidate must inform his faculty of this within the deadline for submitting the certificate. This is in accordance with the regulations for examinations at UiT Section 17, second paragraph.

A valid medical certificate gives the right to sit a re-scheduled examination, in accordance with Section 21 in the regulations for examinations at UiT. The medical certificate must specify which examination it concerns, and the duration of the period of sickness. We do not accept medical certificates intended for employers; the certificate must specifically concern the examination. Candidates who cannot complete the examination for a valid reason other than illness, must document this according to the same rules as apply to illness. The faculty must approve the reason for absence.

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Candidates who present themselves for an examination, but do not submit their paper, have to fill in and hand in a withdrawal form, before they leave the premises. Candidates taking home examinations, or other similar examination forms of several days' duration, have to hand in the withdrawal form within the submission deadline. UiT will regard any candidate who submits a blank paper, or a paper that clearly does not constitute an academic attempt, as having withdrawn from the examination. Candidates that have handed in a paper will not be exempt from having their paper assessed. The above is in accordance with the regulations for examinations at UiT Section 16, second through fourth paragraph.

A candidate may present himself or herself up to three times for the same examination at UiT The Arctic University of Norway, in accordance with the regulations for examinations at UiT, Section 5. Candidates who have withdrawn from an examination are considered to have presented themselves for the examination. What is considered presenting oneself for an examination is explained in Section 16. Withdrawal during examination is not considered as failing the examination, and does not give access to a re-sit examination, in accordance with the regulations for examinations at UiT Section 22.

All these regulations are available online at The University of Tromsø – The Arctic University of Norway's website.

Withdrawal form

I hereby confirm that I understand the rules and regulations that apply when withdrawing from an examination, as explained above.

I hereby withdraw from the examination in the following course: _____

Date of birth: _____ Cand.nr: _____ Name: _____

Date: _____ Signature: _____